

# RECORD OF DECISION TAKEN UNDER DELEGATED AUTHORITY FROM EXECUTIVE/COUNCIL/COMMITTEE



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| <b>DELEGATED OFFICER</b>     | Sayyed Osman   |
| <b>DECISION TAKEN BY:</b>    |  |
| <b>DELEGATED BY:</b>         | Executive<br>14 <sup>th</sup> February 2019<br>(Please Select...) of Finance & Customer Services |
| <b>IN CONSULTATION WITH:</b> |  |
| <b>PORTFOLIO AREA:</b>       | Neighbourhood & Prevention Services  |

**SUBJECT: Award of Social Integration Programme Commissioned Services**

## 1. DECISION

Following the Executive Board approval to delegate authority to the Director of Adult Services and Prevention in conjunction with the Director of Finance and Customer Services to award contracts to partner organisations to deliver elements of the Social Integration Programme and following a competitive commissioning process the delegated Officer has approved the following partners to enter into contracts for the delivery of the Social Integration Programme:

- Lot 1 - Community Voices Project – The Tim Parry and Johnathan Ball Foundation for Peace
- Lot 2 - Youth Ambassadors Project – Blackburn Youth Zone (on behalf of the Strategic Youth Alliance)
- Lot 3 - Youth Voices Project - The Tim Parry and Johnathan Ball Foundation for Peace
- Lot 4 - Workforce Integration Ambassadors – Blackburn College;
- Lot 5 - Work Placements and Apprenticeships – Blackburn College;
- Lot 6 - Community Ambassadors Project – The Families, Health and Wellbeing Consortium

## 2. REASON FOR DECISION

Decision to award contracts following a successful tender evaluation in accordance with the Council's Contract Procurement Procedure Rules.

## 3. BACKGROUND

### Governance

A Local Integration Programme Board is steering the development of the Social Integration Strategy for Blackburn with Darwen. The Board is Chaired by the Leader of Blackburn with Darwen Borough Council with, the Chair of YMCA, Blackburn as 'Vice Chair'.

### Delivery Plan

The Programme Delivery Plan, drafted after consultation with public, private and voluntary sector partners was approved by MHCLG in October 2018.

### Our Community, Our Future

Late October and November 2018 saw over 100 people from a variety of local organisations and

businesses come along to a series of co-production workshops, and the Our Community, Our Future Strategy was then launched in December.

### **Budget**

Programme approval was received in October 2018, and March 2019 marked the end of Year 1 of Programme delivery. The funding allocation for Year 1 from MHCLG for 2018/19 was £343k.

The funding profiled for Year 2 (2019/20) is £1.7m. The council, having demonstrated to MHCLG satisfactory progress towards commitment of both Year 1 and Year 2 funding including progress made around commissioning delivery partners as detailed in this report, received £1.4 million of the Year 2 allocation in March 2019. ,.

Activity commissioned through these contracts will be funded both from the 2018/19 and 19/20 budget allocation.

### **Key Commissioning Activity Undertaken:**

- The Programme Team advertised opportunities on The CHEST and ensured promotion to alert potential partners and stakeholders (February 2019).
- The Programme Team worked with Young People's Services, supporting the commissioning. There is an ambition to have young people involved in design and delivery of Youth Voices and Youth Ambassadors (February/ March 2019).
- The commissioning format breaks down programme areas into individual lots (detailed above). This allowed organisations to compete for single projects or combinations of projects.
- The commissioning encouraged collaborative proposals.
- Time permitting and where there are no conflicting interests, the Chair and Vice Chair of the Local Integration Partnership (LIP) Board, and other key stakeholders from the LIP Board were invited to be part of the decision making process.
- Preferred providers will be made a formal award in this financial year (March/April 2019)

## **4. OPTIONS CONSIDERED AND REJECTED**

Lot 1 – Three submissions received and considered

Lot 2 – Three submissions received and considered

Lot 3 – Three submissions received and considered

Lot 4 – Two submissions received and considered

Lot 5 – Two submissions received and considered

Lot 6 – Five submissions received and considered

All submissions were evaluated on 11<sup>th</sup> March to the 15<sup>th</sup> March. Submissions were evaluated to determine the most economically advantageous Tender for each lot, based on the pricing schedule and ITT Schedule 5 Method Statements, taking into consideration the following award criteria:

Price 20%

Submissions were ranked in order of price the lowest submission attracting the full weighting of 20% thereafter the scores were attributed as a percentage difference to the lowest price.

Quality 80%

The Quality criteria evaluated was based on the Method Statements provided by each provider and each method statement was scored 0-4 Each Method Statement carried a weighting depending upon their importance. The scores and weightings combine to make up the overall score. with the

organisations shown in section 1 above scoring most highly in each area.

- Method Statement 1 20%
- Method Statement 2 20%
- Method Statement 3 20%
- Method Statement 4 20%

*Further information is available from the report author*

## **5. POLICY IMPLICATIONS**

There are no adverse policy issues.

The council has set out it's ambition under the social integration strategy very clearly. Work in the policy area is of high priority and has a strategic fit with the Government's own social integration strategy green paper.

As a selected Partner with the MHCLG we will be required to evaluate and monitor progress to show how the investment will achieve the agreed outcomes in our delivery plan.

As a broader community based programme the strategy and programme has synergy with the council's Corporate Plan and future Vision beyond 2020.

## **6. FINANCIAL IMPLICATIONS**

Lot 1 - Community Voices Project - £28,900

Lot 2 - Youth Ambassadors Project - £120,000

Lot 3 - Youth Voices Project - £17,200

Lot 4 - Workforce Integration Ambassadors - £15,000

Lot 5 - Work Placements and Apprenticeships - £150,000

Lot 6 - Community Ambassadors Project - £139,900

The total value of the above commissions is £471,000 utilising the 2018/19 allocation and a proportion of the 2019/20 allocation.

## **7. LEGAL IMPLICATIONS**

Contracts have been procured in accordance with the Council's Contract Procurement Procedure Rules. Contracts will be in a form approved by legal officers in Contracts and Procurement team.

## **8. RESOURCE IMPLICATIONS**

In making this award we are able to demonstrate good progress in allocating Year 1 and Year 2 funding to MHCLG.

## 9. EQUALITY AND HEALTH IMPLICATIONS

Please select one of the options below. Where appropriate please include the hyperlink to the EIA.

Option 1  Equality Impact Assessment (EIA) not required – the EIA checklist has been completed.

Option 2  In determining this matter the Executive Member needs to consider the EIA associated with this item in advance of making the decision. *(insert EIA link here)*

Option 3  In determining this matter the Executive Board Members need to consider the EIA associated with this item in advance of making the decision. *(insert EIA attachment)*

## 10. CONSULTATIONS

None

## 11. DECLARATION OF INTEREST

All Declarations of Interest of the officer with delegation and the any Member who has been consulted, and note of any dispensation granted should be recorded below:

|                 |          |
|-----------------|----------|
| <b>VERSION:</b> | <b>1</b> |
|-----------------|----------|

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|-------------------------|----------------|
| <b>CONTACT OFFICER:</b> | Rebecca Ramsay |
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|              |                 |
|--------------|-----------------|
| <b>DATE:</b> | 29th April 2019 |
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|                              |   |
|------------------------------|---|
| <b>BACKGROUND DOCUMENTS:</b> | Social Integration Programme Executive Board 14/02/2019 |
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DIRECTORS - has legal and finance advice been considered ?

YES

NO